



**Virginia Division, United Daughters of the Confederacy\***

**CONVENTION CALL\* – 121<sup>st</sup> ANNUAL CONVENTION**

*“The Heart of Virginia – Confederate Families”*

**October 6-9, 2016**

Holiday Inn-Lynchburg, Lynchburg, VA 24504

Ms. Eleanor Page Price, President

Mrs. Robert Lipscomb, Sr. (Jo-anne) - Convention Chairman

Hostess Chapters – Anna Eliza Johns 164, Appomattox 11, Boydton 1624, Farmville 45,  
H. A. Carrington 1055, Halifax 1321, Kirkwood Otey 10, Lunenburg 1654, Mildred Lee 74

*Virginia Division, United Daughters of the Confederacy\*, invites you to attend the 121<sup>st</sup> Annual Convention in Lynchburg, Virginia. Come and enjoy the fellowship with other Virginia Daughters. The Hostess Chapters and Convention Chairman have planned a great time and we look forward to seeing you there.*

**CREDENTIALS** must be received by the Credentials Committee Chairman, Mrs. Lynn Willis, no later than **September 30, 2016**

**ADVANCED CONVENTION REGISTRATION** is recommended.

**HOTEL INFORMATION:** Holiday Inn-Lynchburg, 601 Main Street, Lynchburg, VA 24504-1321; (434) 528-2500

\$95/Single or Double; \$105/Triple; \$115/Quad. Please note that the room rates do not include taxes. Please inform the Hotel that you are with the Virginia Division, UDC. Room reservations are due by September 1, 2016. Please note that the room prices **do not include taxes**. Please inform the Hotel that you are with the *Virginia Division. UDC*. Room **Reservations much be made by September 15, 2016**. You may reserve a room on line by going to [https://www.holidayinn.com/redirect?path=hd&brandCode=hi&localeCode=en&regionCode=1&hotelCode=lyhcp&\\_PMID=99801505&GPC=DOC](https://www.holidayinn.com/redirect?path=hd&brandCode=hi&localeCode=en&regionCode=1&hotelCode=lyhcp&_PMID=99801505&GPC=DOC)

**MEMORIAL SERVICE** will be held in the Presidential Ballroom at the Holiday Inn- Lynchburg, VA. Wreath Laying will be held at the Confederate Monument on Monument Terrace, Lynchburg.

**CONVENTION PROGRAM INFORMATION** about the schedule of events is provided.

**CONVENTION PHOTOGRAPHY SERVICES, INC.** will provide photographic coverage this year.

**MEALS:** Should you require a “special” diet, please indicate this on the Meals Reservation form. Only Vegetarian and Gluten Free meals are available upon request. The hotel will not honor your request at the time of your meal if you do not complete your request on the forms. You are strongly urged to support the Division and take advantage of the Convention planned meals.

*Third District is looking forward to hosting the 121<sup>st</sup> Annual Convention. We sincerely hope you enjoy your stay in Lynchburg, Virginia.*

Jo-anne Lipscomb  
Convention Chairman  
15 Riverview Place  
Lynchburg, VA 24503-4113  
(434) 845-7698  
For email contact Sharon Crockett [sharon.crockett@gmail.com](mailto:sharon.crockett@gmail.com)

**RESERVATION REQUEST FOR VIRGINIA DIVISION CONVENTION**

**October 6-9, 2016**

**Hotel Information:** Holiday Inn-Lynchburg, 601 Main Street, Lynchburg, VA 24504-1321; (434) 528-2500

Room Rates: \$95/Single or Double; \$105/Triple; \$115/Quad. Please note that the room rates do not include taxes. Please inform the Hotel that you are with the *Virginia Division, UDC*.

CHECK IN TIME: 3:00 P.M.

CHECK OUT TIME: 12:00 A.M.

When calling in your reservation, please mention "*Virginia Division UDC*" to receive this special rate. You may also go directly to the following website to make your reservations on-line:

**<https://www.holidayinn.com/redirect?path=hd&brandCode=hi&localeCode=en&regionCode=1&hotelCode=lyhpc&PMID=99801505&GPC=DOC>**

The Holiday Inn-Lynchburg is a smoke-free facility. Smoking is permitted in designated areas only. Parking is available in the hotel parking garage at no charge.

**ALL RESERVATIONS MUST BE MADE BY SEPTEMBER 15, 2016.** A one-night deposit by guest check, money order or a credit card guarantee is required to hold your reservation. **Any reservations not cancelled 24 hours prior to arrival will be charged one night's room and tax.**

The main hotel entrance is located on Main Street, where you need to check in for your room. The Division Convention registration will be held in Lobby to the left. The Division Convention Business Meetings will be held on the main floor to the left of the lobby entrance in the Presidential Ballroom. Chapter sales, scrapbooks, yearbooks and silent auction rooms are all on the main floor to the left of the lobby entrance in hallway to the Presidential Ballroom. The hotel restaurant is also located in the Lobby to the right. The Holiday Inn Lynchburg has everything you need. Rooms have free high-speed Internet access, a HD Flat Panel LCD Television, coffee maker, iron and ironing board. Refrigerator and microwave are included with rooms.

**Directions to the Holiday Inn-Lynchburg:**

**From US 29 Business:** Take Exit 1 (Main Street). Left onto Main Street. Hotel is 8 blocks on the left.

**From US 29 Business:** Take Exit 1A (Main Street). Right onto Main Street. Hotel is 8 blocks on the left.

*To make your reservation by mail, complete the following form and cut on the dotted line and mail to:*

Holiday Inn-Lynchburg, 1400 East Market Street, 601 Main Street, Lynchburg, VA 24504-1321

.....  
Reservation Request for Holiday Inn-Lynchburg, VA 24504

October 6-9, 2016

Single/Double: \_\_\_\_\_ \$95 plus tax Triple \_\_\_\_\_ \$115 plus tax Quad \_\_\_\_\_ \$105 plus tax

ARRIVAL DATE: \_\_\_\_\_ DEPARTURE DATE: \_\_\_\_\_

CREDIT CARD NO. \_\_\_\_\_ EXP. DATE: \_\_\_\_\_

NAME \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_

VIRGINIA DIVISION OFFICER \_\_\_\_\_ DISTRICT CHAIRMAN \_\_\_\_\_

HANDICAPPED \_\_\_\_\_

## Program 2016

<b>Thursday October 6</b>		
2:00 - 3:00 pm	Board of Trustees Meeting	Executive Board Room
3:00 - 4 :00 pm	Finance Committee Meeting	Executive Board Room
3:30 – 6:30 pm	<b>Registration</b> and Tickets	Main Lobby
	Accepting Silent/Live Auction Items, Scrapbooks and Yearbooks	Poplar Forest Room
	Division, Chapter Sales & Custodian Supplies	Outside Grand Ballroom
5:30-7:00 pm	Hotel Buffet Dinner	
7:00-9:00 pm	Executive Committee Meeting	Executive Board Room
7:00-8:00 pm	Page Meeting	Presidential Ballroom
<b>Friday, October 7</b>		
7:00-8:15 am	Hotel Buffet Breakfast	
8:00 - 9:00 am	<b>Registration</b> and Tickets	Main Lobby
8:00 - 9:00 am	Accepting Silent/Live Auction Items, Scrapbooks and Yearbooks	Poplar Forest Room
8:00 - 9:00 am	Division, Chapter Sales & Custodian Supplies	Outside Grand Ballroom
<b>9:30 - 11:45 am</b>	<b>Opening Business Session</b>	Presidential Ballroom BCD
12:00 - 2:00 pm	Virginia Daughters Luncheon	Presidential Ballroom A
<b>2:15 - 4:00 pm</b>	<b>Second Business Session</b>	Presidential Ballroom BCD
4:15 - 5:00 pm	Workshops with Officers	Presidential Ballroom BCD
4:30-6:00 pm	<b>Registration</b> and Tickets	Main Lobby
4:30-6:00 pm	Accepting Silent/ Live Auction Items, Scrapbooks and Yearbooks	Poplar Forest Room
4:30-6:00 pm	Division, Chapter Sales & Custodian Supplies	Outside Grand Ballroom
5:00-6:30 pm	Hotel Buffet Dinner	
6:30 pm	Photos for Pages, Division Officers, and District Chairmen	Outside Grand Ballroom
6:45 pm	Procession Forms	Outside Grand Ballroom
7:15 pm	Procession Enters	Presidential Ballroom BCD
7:30 pm	Musical Program	Presidential Ballroom BCD
<b>8:00 - 10:00 pm</b>	<b>Historical Evening</b> Reception (Courtesy of Holiday Inn-Lynchburg )	Presidential Ballroom BCD Main Lobby
<b>Saturday, October 8</b>		
7:00 – 9:00 am	Great-Great Granddaughters Club Breakfast Meeting	Presidential Ballroom A
7:30 – 9:00 am	Granddaughters Club Breakfast Meeting	Hotel Restaurant
7:00 - 8:15 am	Hotel Buffet Breakfast	
<b>9:15 - 10:45 am</b>	<b>Memorial Service</b>	Presidential Ballroom BCD
10:45 – 11:30 am	Wreath Laying	Monument Terrace
11:15- 11:45am	<b>Final Registration &amp; Tickets</b>	Main Lobby
11:15-11:45 am	Silent Auction Bidding	Poplar Forest Room
	Division, Chapter Sales & Custodian Supplies	Outside Grand Ballroom
12:00 - 2:00 pm	Great Granddaughters Club Luncheon Meeting	Presidential Ballroom A
12:00-1:30 pm	Hotel Buffet Lunch	
<b>2:15 - 4:15 pm</b>	<b>Third Business Session</b>	Presidential Ballroom BCD
4:30 -5:30 pm	Final Display of Silent/Live Auction Items, Scrapbooks & Yearbooks	Poplar Forest Room
	Final Division, Chapter Sales & Custodian Supplies	Outside Grand Ballroom
4:30 – 5:30 pm	Executive Committee Meeting (if needed)	Presidential Ballroom BCD
<b>7:00 - 11:00 pm</b>	<b>Presidents' Evening Banquet, Silent &amp; Live Auction</b>	Blue Ridge Ballroom
<b>Sunday, October 9</b>		
7:00 - 8:15 am	Hotel Buffet Breakfast	
7:00 – 8:30 am	GGG-Granddaughters Club Breakfast Meeting	Presidential Ballroom A
8:15 - 8:45 am	Scrapbooks and Yearbooks to be picked up	Poplar Forest Room
<b>9:15 - 12:00 pm</b>	<b>Final Business Session</b> (if needed)	Presidential Ballroom
12:15 - 12:45 pm	Executive Committee Meeting	Executive Board Room

# Registration Information

## Annual Division Convention

*Virginia Division, United Daughters of the Confederacy®*

An Advance Registration Form is attached for your convenience. Please send the form with the fee to the Credentials Convention Chairman for receipt by the indicated dates. All checks shall be made payable to *Treasurer, Virginia Division, UDC*. State name, location and General number of Chapter, name and status of those registering (*i.e.*, Delegate, Alternate, Personal Voter, Member or Visitor), and any Chapter or Division office held. Please remember that a Convention Page need not pay a registration fee unless she plans to vote or have a voice in the proceedings.

Each attendee (Delegate, Alternate, Personal Voter, Member or Guest) shall complete a registration form and pay a registration fee of \$10 per person. For pre-registration, send the form to the Credentials Committee Chairman before the deadline stated on the form; for onsite registration, submit the form at Convention during registration hours. Registration fees are nonrefundable and help pay our Convention expenses. Everyone is encouraged to send this form in advance to help the Division Convention Committee in planning for the expected attendance and to assist the Credentials Committee in registration.

If you take advantage of Advance Registration, upon arrival at the Convention hotel, you will simply pick up your Convention badge and receipt from the Registration Table.

Please direct any questions concerning credentials and registration to the Chairman of the Division Credentials Committee, **Mrs. Gerald W. Willis (Lynn) 8611 Beach Road, Chesterfield, VA 23838-5202; (804) 921-2174; [ancestors4ever@gmail.com](mailto:ancestors4ever@gmail.com)**

We look forward to seeing you at the Convention.

# Advance Registration Form

*Virginia Division, United Daughters of the Confederacy®*

The 120<sup>th</sup> Annual Division Convention will be held on October 6-9, 2016 at the Holiday Inn-Lynchburg, Lynchburg, Virginia. Both the Division Convention Committee and the Credentials Committee encourage all Chapters to take advantage of Advance Registration.

Please complete this form and send it to the Chairman of the Division Credentials Committee, **Mrs. Gerald W. Willis (Lynn), 8611 Beach Road, Chesterfield, VA 23838-5202** for receipt during the dates indicated in the upper right corner. A check payable to *Treasurer, Virginia Division, UDC*, for the registration fee of **\$10 per person** must be included with this form.

If you are unable to register in advance, you may do so upon arrival at the Convention only during the posted hours for registration.

Another copy of this form will be included in the Convention Call that will be sent to each Chapter no later than 40 days prior to Division Convention. You may make as many photocopies of this form as your need.

Chapter name/General number \_\_\_\_\_ District \_\_\_\_\_

Location of Chapter \_\_\_\_\_ Person Submitting Form \_\_\_\_\_

Telephone No. \_\_\_\_\_ E-mail \_\_\_\_\_

Name of Registrant (as it is to appear on Convention badge)	Capacity (Delegate, Alternate, Personal Voter, Member, Visitor)	Office * (Indicate Chapter or Division)	Fee Enclosed <b>\$10 per person</b> Check payable to <i>Treasurer, VA. Div., UDC</i>

\* includes Chairman of Division Standing or Special Committee

# Credentials Information

## Annual Division Convention

*Virginia Division, United Daughters of the Confederacy®*

The Credentials Form for designation of Delegates, Alternates and Proxy for Annual Division Convention is attached. This form is to be completed and sent to the Chairman of the Division Credentials Committee so that the form is received no later than seven (7) days prior to Division Convention. Chapter Presidents must ensure that the Credentials Committee Chairman receives the form by the deadline. **Any Credentials Form received after the deadline will be considered invalid.** Please direct any questions concerning credentials and registration to the Chairman of the Division Credentials Committee. We look forward to seeing you at the Convention.

**Convention Call** – Annual Division Convention will be held on October 6-9, 2016 at Holiday Inn-Lynchburg, Lynchburg, Virginia

**Chapter Delegate Representation** – Article XIV, Section 5b of the Division Bylaws states: “Each Chapter shall be entitled to representation of 1 vote for the first 7 members and 1 vote for each 20 additional members, providing credentials were submitted as required and per capita tax for each was paid to the Treasurer General by July 1, as required.” (Chapter voting strength would include (1) new members registered by August 31, (2) members with per capita tax paid by July 1, even if subsequently resigned or deceased (3) members reinstated by July 1, and (4) members transferred by July 1. A Chapter is entitled to twice the number of Alternates as Delegates. A table for calculating the number of votes (Delegates) for your Chapter is printed on the Credentials Form.

**Election of Delegates and Alternates** – Each Chapter should elect their allotted number of Delegates and Alternates in time to mail the Credentials Form to the Credentials Committee Chairman so that she receives the form no later than the deadline indicated on the Credentials Form. According to Article XIV, Section 4c of the Division Bylaws, the Chapter President is not automatically her Chapter’s Delegate, but may be duly elected as Delegate by the Chapter. In the event that a Delegate does not attend the Convention or leaves early, please remember that the Chairman of the Credentials Committee is responsible for changing an Alternate to Delegate status, and that the times at Convention when this can be done may be limited. Also when electing Delegate(s) and Alternate(s), please remember that each member of the Division Executive Committee, each Honorary President of Division, and each Chairman of a Division Standing or Special Committee is entitled to one Personal Vote. A Chapter Delegate who is also entitled to a Personal vote is still restricted to only one vote during Business Sessions.

**Voting at Convention** – Please remember that for voting in Business Sessions, a member who is present and entitled to a Chapter Delegate vote shall cast only one vote. For a Chapter to have all its allowable votes cast in Business Sessions, each individual Delegate must be present to cast her vote.

**Process** – Personal voting shall begin 30 minutes prior to the opening of the final business session on the last day of the Annual Division Convention. A Personal Voter not present for voting shall forfeit her vote. Chapter Delegate voting shall begin following the final Credentials report. Chapter shall be called by order of Districts. Votes of any Delegate(s) not present when her Chapter is called to vote shall be casted by the Chapter Delegate(s) present as determined by the order of delegate(s) listed on the Chapter Credentials form.

**Registration** – Each Delegate, Alternate, Member and Guest must also complete a Convention Registration Form and pay the \$10.00 registration fee.

# Credentials Form

Virginia Division, United Daughters of the Confederacy®

**Each Chapter must complete this form and send it to: Mrs. Gerald W. Willis (Lynn) Chairman, 8611 Beach Road, Chesterfield, VA 23838-5202 for receipt no later than 7 days prior to Division Convention. Forms are due by Friday, September 30, 2016. Please print.**

Chapter name/General number \_\_\_\_\_

Location of Chapter \_\_\_\_\_ President's Name \_\_\_\_\_

Number of Chapter members as of August 31 \* \_\_\_\_\_ District \_\_\_\_\_

Number of Chapter Delegates allowed \_\_\_\_\_ Number of Chapter Alternates allowed \_\_\_\_\_

Delegate(s)	Alternate(s)	
1.	1.	2.
2.	3.	4.
3.	5.	6.
4.	7.	8.
5.	9.	10.
6.	11.	12.

### DESIGNATION OF PROXY FOR ELECTION OF DIVISION OFFICERS (IN ODD-NUMBERED YEARS)

(Name) \_\_\_\_\_ is designated as our Chapter Proxy to vote in the election of Division Officers in the event our Delegate(s) and Alternate(s) are unable to attend the Division Convention. (Please be sure to name a Proxy. You may indicate "Division President" or "District Chairman", or you may name a member of another Division Chapter. Remember that a member may only be a Proxy for a maximum of two Chapters.)

**SIGNATURE OF CHAPTER PRESIDENT      Telephone Number      E-Mail Address**

\_\_\_\_\_

**Name of Person Submitting Form      Telephone Number      E-Mail Address**

\_\_\_\_\_

### TABLE FOR CALCULATING DELEGATES/ALTERNATES

Members as of August 31	Delegates Allotted	Alternates Allotted
7 – 26	1	2
27 – 46	2	4
47 – 66	3	6
67 – 86	4	8
87 – 106	5	10
107 – 126	6	12

\*Includes new members by Aug. 31; members renewed or reinstated by July 1, even if now resigned or deceased; transfers by July 1

## *Hotel Buffet Meals*

The hotel has offered to set up hot buffet meals for a cost \$8.99 each during the Convention if there is enough interest. The City of Lynchburg is currently doing a major project of replacing 100-year-old water and sewer pipes in the downtown area. This may make getting in and out of Downtown a little difficult.

Please indicate below in which meals you might be interested. This is only for planning purposes. This does not commit you to a particular meal.

### Breakfast

Friday \_\_\_\_\_

Saturday \_\_\_\_\_

### Lunch

Saturday \_\_\_\_\_

### Dinner

Thursday \_\_\_\_\_

Friday \_\_\_\_\_

Please mail this form to

Mrs. Jo-anne Lipscomb  
15 Riverview Place  
Lynchburg, VA 24503-4113

OR

Email information to [sharon.crockett@gmail.com](mailto:sharon.crockett@gmail.com)

OR

Return with your Virginia Daughters Luncheon reservation form.



**VIRGINIA DAUGHTERS LUNCHEON**

**Friday, October 7, 2016 12:00 p.m. --- OPEN TO ALL --- PRESIDENTIAL BALLROOM A**

**Pork Florentine**- Roast loin of pork with light Madera-laced demiglaze, whole roasted potatoes, green beans almandine, garden salad, dessert, Rolls, Ice Tea, Water and Coffee

**Cost: \$ 23.00**

**Make check payable to: Treasurer, Virginia Division, UDC**

Send check with order form to Joan Logan Brooks, 146 Westminster Way, Lynchburg, VA 24503-1259

**DEADLINE: FRIDAY, SEPTEMBER 16<sup>th</sup>**

\*\*\*\*\*

**GREAT-GREAT-GRANDDAUGHTERS CLUB BREAKFAST & MEETING**

**Saturday, October 8, 2016, 7:00 a.m. – OPEN TO ALL---- PRESIDENTIAL BALLROOM A**

**Hot Breakfast Buffet**- Scrambled Eggs, Bacon, Home-style breakfast potato pancakes, Fresh Fruit bowl, Biscuits, Coffee, Fruit Juice & Water.

**Cost: \$ 25.00**

**Make check payable to: Treasurer Great-Great-Granddaughters Club, Virginia Division**

Send check with order form to Club Treasurer:

Sharon Loving, 7202-D Ellerson Mill Circle, Mechanicsville, VA 23111-3445; 804-305-0113 startinover51@yahoo.com

**DEADLINE: FRIDAY, SEPTEMBER 16<sup>th</sup>**

\*\*\*\*\*

**GREAT-GRANDDAUGHTERS CLUB LUNCHEON & MEETING**

**Saturday, October 8, 2016, 12:00 p.m. – OPEN TO ALL---- PRESIDENTIAL BALLROOM A**

**Sliced Turkey Roast**-Turkey breast served with cornbread stuffing, gravy, and cranberry sauce, garden salad, Chief's Choice Desert, Coffee, Ice Tea and Water.

**Cost: \$ 22.00**

**Make check payable to: Treasurer Great-Granddaughters Club, Virginia Division**

Send check with order form to Club Treasurer:

Mrs. Myrna Sharon, 13262 Eagle Ridge Road, Carrollton, VA 23314-3345; 706-897-2718 frs0462@charter.net

**DEADLINE: FRIDAY, SEPTEMBER 16<sup>th</sup>**

\*\*\*\*\*

**PRESIDENTS' EVENING BANQUET**

**Saturday, October 8, 2016, 7:00 p.m. --- OPEN TO ALL--- PRESIDENTIAL BALLROOM A**

**Herbed Roasted Half Chicken**: Slow roasted chicken enhanced with herbs, served with Supreme Sauce, asst. greens with orange wedges, white grapes, and strawberries with raspberry vinaigrette, Fresh Baked Rolls, Lemon cream cake, Coffee, Ice Tea and Water.

**Cost: \$35.00**

**Make check payable to: Treasurer, Virginia Division, UDC**

Send check with order form to VA Division Vice-President:

Mrs. Barbara Joyner, 8219 Seaview Drive, Chesterfield 23838-5163; 804-796-6834 bobbilou-udc@comcast.net

**DEADLINE: FRIDAY, SEPTEMBER 16<sup>th</sup>**

\*\*\*\*\*

**GREAT-GREAT-GREAT-GRANDDAUGHTERS CLUB MEETING**

**Sunday, October 9, 2016, 7:00 a.m. --- OPEN TO ALL ---Hotel Restaurant**

No meal will be included, members are invited to order off the menu during the meeting. Questions? Contact: Rhonda Fleming Smith, 955 Hummingbird Dr. Christiansburg, VA 24073-5417 540-392-5806; udchamiltonwade@gmail.com

**VIRGINIA DAUGHTERS LUNCHEON**

**Friday, October 7, 2016, 12:00 p.m. --- OPEN TO ALL**

**Cost: \$ 23.00 Make check payable to: Treasurer, Virginia Division, UDC**

Send check with order form to Convention Treasurer:

Joan Logan Brooks, TBD

**DEADLINE: FRIDAY, SEPTEMBER 16<sup>th</sup>**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Chapter: \_\_\_\_\_ Phone No. \_\_\_\_\_

Special Meal \_\_\_\_\_

**GREAT-GREAT-GRANDDAUGHTERS CLUB BREAKFAST & MEETING**

**Saturday, October 8, 2016 7:00 a.m. – OPEN TO ALL**

**Cost: \$ 25.00 Make check payable to: Treasurer Great-Great-Granddaughters Club, Virginia Division**

Send check with order form to Club Treasurer:

Sharon Loving, 7202-D Ellerson Mill Cir, Mechanicsville, VA 23111-5296; # 804-305-0113; startinover51@yahoo.com

**DEADLINE: FRIDAY, SEPTEMBER 16<sup>th</sup>**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Chapter: \_\_\_\_\_ Phone No. \_\_\_\_\_

Special Meal \_\_\_\_\_

**GREAT-GRANDDAUGHTERS CLUB LUNCHEON & MEETING**

**Saturday, October 8, 2016 12:00 p.m. – OPEN TO ALL**

**Cost: \$ 22.00 Make check payable to: Treasurer Great-Granddaughters Club, Virginia Division**

Send check with order form to Club Treasurer:

Mrs. Myrna Sharon, 13262 Eagle Ridge Road Carrollton, VA 23314-3345 Phone # 706-897-2718 - frs0462@charter.net

**DEADLINE: FRIDAY, SEPTEMBER 16<sup>th</sup>**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Chapter: \_\_\_\_\_ Phone No. \_\_\_\_\_

Special Meal \_\_\_\_\_

**PRESIDENTS' EVENING BANQUET**

**Saturday, October 8, 2016 7:00 p.m. --- OPEN TO ALL**

**Cost: \$35.00 Make check payable to: Treasurer, Virginia Division, UDC**

Send check with order form to: VA Division Vice-President

Mrs. Barbara Joyner, 8219 Seaview Drive, Chesterfield 23838-5163 **DEADLINE: FRIDAY, SEPTEMBER 16<sup>th</sup>**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Chapter: \_\_\_\_\_ Phone No. \_\_\_\_\_

Special Meal \_\_\_\_\_

## Reservation for Sales Tables

Item(s): \_\_\_\_\_

Chapter Name: \_\_\_\_\_

Chapter Person: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Contact E-mail: \_\_\_\_\_

Number of Full Tables: \_\_\_\_\_ Number of Half Tables: \_\_\_\_\_

The Convention is not charging for sales tables. However, donations are most welcome. The suggested donation is \$10 for a full table and \$5 for a half table.

Total Amount: \$ \_\_\_\_\_ (Check payable to *Treasurer, Virginia Division UDC*)

Tables available for Chapter Sales in the **Presidential Ballroom Hallway**

### **Remember to mail your reservation so that it is received by September 30, 2016**

Please complete and return with your check to:

Joan Logan Brooks  
146 Westminster Way  
Lynchburg, VA 24503-1259

---

### **SILENT-LIVE AUCTION**

In order for our Silent-Live Auction to be successful, we need your help! Members and chapters willing to donate items for the Silent-Live Auction are asked to bring them to the following locations at the noted times:

Thursday, October 6 – 3:30 to 6:30 pm in the Poplar Forest Room  
Friday, October 7 - 8:00 to 9:00 a.m. and from 4:30 to 6:00 p.m. in the Poplar Room

Forms will be provided when item(s) are donated. Please fill out the form(s) including a minimum bid amount for each item.

If you have items to donate specifically for the Live Auction to be held on President's Evening, please contact [sharon.crockett@gmail.com](mailto:sharon.crockett@gmail.com)

**In compliance with *Standing Rule 5, Sales Policy*, only items approved by the Division President shall be available for sale at Annual Division Convention. All sales shall benefit Virginia Division UDC or CofC, a Chapter of Virginia Division UDC or CofC or sponsored project.**